

Inclusive Educator Journal Submission Guidelines

The *Inclusive Educator Journal* is the official journal of the Alberta Teachers' Association (ATA) Council for Inclusive Education. This journal is written for teachers, administrators and other professionals involved in inclusive education. Our goals are to promote professional development for those working within inclusive learning environments and to provide readers with exemplars of best practices within inclusive education. The main audience for the journal is practicing classroom teachers, so articles should have implications and practical applications for classroom practice.

Submissions:

We welcome articles related to inclusive education practice from all educators. Our readers welcome articles that relate to:

- promising or innovative practices in the field of inclusion, including implications for the implementation of these practices in classrooms or schools
- research articles
- review of books, technological applications, or evaluations of inclusive programs or materials
- literature reviews
- trends and/or issues related to inclusive practice

Articles must conform to APA format (see the most recent edition of the Publication Manual of the American Psychological Association). Articles must be prepared in Microsoft Word, double-spaced, in 12-point font. Authors should use active voice in their writing and carefully copyedit articles before submitting. Articles must be clear and concise, providing enough general information so that readers can understand the issues or questions addressed, what was done, and the basic findings and recommendations.

Articles should be no more than 3500 words including illustrations, tables, and references. Book reviews should be no more than 2000 words. It is important that the journal articles and references to studies that are cited in the articles reflect the most current work (within the past ten years). All illustrations, photos, tables, etc., must be referenced and appropriate releases obtained. References to literature made in the text of the article must appear in full in a list at the end of the article.

To ensure blind review, use only the article title in headers within the article. Do not include any identifying information in your file such as author name, affiliation, biography, contact information, acknowledgments, forthcoming articles, or works in progress.

Articles can be submitted by e-mail to the editor. Please include a cover page with the contributor(s) name, professional position, short biography, address, phone, and e-mail address. Your cover page should indicate that you are the author and copyright holder.

After an article has been submitted to the editor, the editor will forward the article to a team of peer-reviewers. Reviewers are asked to evaluate the article on its importance to the journal, the quality of the work, and clarity of writing. After reading and evaluating the article and reviews, the editor will e-mail the submitting author with any editing or revisions needed before being published.

Articles accompanied by the Copyright Transfer Agreement, may be emailed to:

kellyhuck@shaw.ca and nancy.grigg@uleth.ca

Thank you,
Kelly Huck – co-editor
Nancy Grigg – co-editor

Copyright Transfer Agreement

I, as author, transfer copyright of the article entitled:

written by

to the Inclusive Education Council, The Alberta Teachers' Association (ATA), in consideration of publication. This transfer shall become effective if and when the article is accepted for publication, thereby granting the Inclusive Education Council, ATA, the right to authorize republication, representation and distribution of the original and derivative material. I further certify that the article under consideration has not been published and is not being considered by another publisher.

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